



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

September 21, 2021

Christine Husom, District 1
Derek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 9-07-21

Documents:

[09-07-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approval Of Revisions To Sections 300 And 400 Of The Wright County Personnel Handbook

Documents:

[BOARD APPROVAL OF REVISIONS TO SECTIONS 300 AND 400 OF THE COUNTY PERSONNEL POLICIES.PDF](#)
[WRIGHT COUNTY PERSONNEL POLICIES-PROPOSED REVISIONS TO SECTIONS 300 AND 400-DRAFT \(REVISED WCHANGES\).PDF](#)

B. ADMINISTRATION - FINANCE

1. Acknowledge Warrants Issued Between September 1, 2021 And September 14, 2021 (*See Below, Item X. Warrants Issued*)
2. Approve Tobacco License For JCGH, LLC DBA Napa Valley Liquors (Otsego) For The Period September 21, 2021 Through December 31, 2021
3. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

County ARP Funds:

Approval Of County Reimbursement Of \$5,073.84 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:

\$5,073.84 For Administrative Expenses-Staff Costs

Approval For Use Of ARP Funds From 01-099-493.6261

\$8,755.00 7.1 Consultant Support

Documents:

[AGENDA 9-21 CONSENT - RBA WARRANTS ISSUED.PDF](#)
[AGENDA 9-21 CONSENT - RBA NAPA VALLEY LIQUORS TOBACCO LICENSE.PDF](#)
[REQUEST FOR BOARD ACTION-SEPTEMBER 21.PDF](#)

C. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Social Worker .5FT

Documents:

[2021-09-21 RFBA HHS SW .5FT ED NEGLECT - INTAKE AND INTERVENTION.PDF](#)

D. PLANNING & ZONING

1. Approval To Fill Vacated Solid Waste Administrator Position
2. Accept The Findings And Recommendation Of The Planning Commission For The Following Requests To Rezone:
 - A. MAURICE E. CARLIN - (Silver Creek Twp.) - Planning Commission Unanimously Recommends Rezoning Approximately 3 Acres From A/R Agricultural-Residential & S-2 Residential-Recreational Shorelands To AG General Agriculture & S-2
 - B. CURT WEIERS - (Maple Lake Twp.) - On A 4/2 Vote, The Planning Commission Recommends Rezoning 36.6 Acres From AG General Agriculture To A/R Agricultural-Residential
 - C. THOMAS McDERMOTT - (Corinna Twp.) - On A 5/1 (1 Abstained) Vote, The Planning Commission Recommends Rezoning Approximately 78 Acres From AG General Agriculture & Part S-2 Residential-Recreational Shorelands To A/R Agricultural-Residential & Part S-2

Documents:

[0921 - REQUEST TO REPLACE SW ADMINISTRATOR POSITION.PDF](#)
[0914 REQUESTS TO REZONE -CARLIN-WEIERS-MCDERMOTT.PDF](#)
[CARLIN 0902 MIN.PDF](#)
[CARLIN TWP. RECOMMENDATION.PDF](#)
[CARLIN AFFIDAVIT OF PUBLICATION - LEGAL NOTICE.PDF](#)
[MCDERMOTT 0902 MIN.PDF](#)
[MCDERMOTT TWP. RECOMMENDATION AND PUBLIC RESPONSES.PDF](#)
[MCDERMOTT AFFIDAVIT OF PUBLICATION - LEGAL NOTICE.PDF](#)
[WEIERS 0902 MIN.PDF](#)
[WEIERS 0812 PC MINUTES.PDF](#)
[WEIERS TWP. RECOMMENDATION.PDF](#)
[WEIERS AFFIDAVIT OF PUBLICATION - LEGAL NOTICE.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Accept The 2020 Highway Department Annual Report Which Was Distributed To The County Board Members For Review At The August 31, 2021 Meeting

Documents:

[BAR - ACCEPT 2020 HIGHWAY DEPARTMENT ANNUAL REPORT.PDF](#)

B. 9:04 A.M. STEVE JOBE, SURVEYOR

1. Request Signature For LIDAR Funding Partners

Documents:

[RFBA_2021_09SEPT_21_LIDAR FUNDING.PDF](#)
[ATTACHMENT D - FUNDING PARTNERS_WRIGHT COUNTY MN_2021_09_21.PDF](#)

C. 9:09 A.M. MARC MATTICE, PARKS & RECREATION

1. Accept Bid And Authorize Signatures On An Agreement Between Wright County Parks & Recreation And Minnesota Native Landscapes For The Stream-Bank Stabilization, Restoration And Management Project At Otsego County Park
2. Update On Appraisal And Landowner Communications Related To Potential 10 Acre Acquisition In French Lake Township Adjacent To An Existing Regional Park Reserve

Documents:

[9-21-2021CB AGENDA OTSEGO PARK STREAMBANK AGREEMENT.PDF](#)
[2021 OTSEGO STREAMBANK CONTRACT.PDF](#)
[BID TAB OTSEGO STREAMBANK RESTORATION.PDF](#)
[09-21-2021 CB AGENDA 10 ACRE APPRAISAL UPDATE.PDF](#)

D. 9:30 A.M. PUBLIC HEARING ON THE PARTIAL ABANDONMENT OF COUNTY DITCH #14

Documents:

[CD 14_PET PART ABAN_2_6_2020.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Adopt Resolution Setting The 2022 Preliminary Levy
2. Set A Special Board Meeting To Discuss 2022 Budget And Levy

Documents:

[RESOLUTION - PROPOSED 2022 LEVY.PDF](#)

B. COMMITTEE MINUTES

1. Committee Of The Whole (09/03/2021)
2. County Board Workshop (09/14/2021)
3. Broadband Committee (09/14/2021)
4. Budget Committee Of The Whole (08/16/2021 - 09/13/2021)

Documents:

[09-03-21 COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[09-14-21 WRIGHT COUNTY BOARD WORKSHOP MINUTES.PDF](#)
[09-14-21 BROADBAND COMMITTEE MINUTES.PDF](#)
[08-16-2021 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[08-17-2021 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[08-18-2021 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[08-19-2021 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[08-24-2021 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[08-31-2021 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[09-02-2021 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[09-13-2021 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. MONTHLY FINANCE REPORT - AUGUST 2021

Documents:

[MONTHLY AUGUST REPORT-REVISED.PDF](#)
[2021 FUND BALANCE COMPARISON-AUGUST.PDF](#)

X. WARRANTS ISSUED

Documents:

[09-01-2021 THRU 09-14-2021 CLIENT WARRANTS ISSUED
123,763.34.PDF](#)
[09-01-2021 THRU 09-14-2021 WARRANTS ISSUED 3,494,344.65.PDF](#)