



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**

**September 28, 2021**

Christine Husom, District 1  
Derek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 9-21-21**

Documents:

[09-21-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Authorize Attendance At AMC Annual Conference, December 6-8

**B. ADMINISTRATION - FINANCE**

1. Acknowledge Warrants Issued Between September 15, 2021 And September 21, 2021 (See Below, Item IX. Warrants Issued)
2. Approve Temporary Liquor License For Lupine Brewing Company For An Event On October 16, 2021 Contingent Upon Approval From The Franklin Town Board
3. Motion To Approve The Reimbursement Of The American Rescue Plan Funds (ARP) As Follows:

County ARP Funds:

Approval Of County Reimbursement Of \$1,096.55 From 01-099-493.610 Transfer Out Into 01-100-493.5910 Transfer In As Follows:

\$1,080.00 For Administrative Expenses-Staff Costs  
\$16.50 For 1.5 PPE

Approval Of Use Of ARP Funds From 01-099-493.6261 And 01-099-493.6801  
\$17,182.68 1.8 Other COVID Public Health Expenses-Community Health Project  
\$9,998.45 5.17 Broadband-Other Projects

4. Approve CIP Budget Amendment To Transfer Money From The Health And Human Services Call Center Project In CIP To CIP Unallocated

34-170-011-8206-6600 CIP Budget -\$10,219  
34-170-000-8000-6600 CIP Budget \$10,219

5. Approve Transfer Of \$55,045.65 From The Capital Improvements Fund (Fund 34) To Human Services Fund (Fund 11). These Funds Are Expended Out Of CIP But

## Expenses Out Of Human Services

11-420-600-8206-5910 Transfer In \$55,045.65  
34-170-011-8206-6910 Transfer Out \$55,045.65

## 6. Approve A Transfer From Capital Project Fund (Fund 34) To Debt Service Fund (Fund 36) Due To The Completion Of The Trailblazer Facility Project, As Listed Below

34-166.6910 Transfer Out \$20,514.25  
36-836.5910 Transfer In \$20,514.25  
\*\*\*Plus Any Additional Interest Earned Upon The Closure Of The Account

### Documents:

[RBA WARRANTS ISSUED.PDF](#)  
[RBA LUPINE BREWING TEMPORARY LL.PDF](#)  
[REQUEST FOR BOARD ACTION-SEPTEMBER 28.PDF](#)  
[CIP CALL CENTER.PDF](#)  
[CALL CENTER TRANSFER.PDF](#)  
[AGENDA 9-28 CONSENT - RBA TRANSFER.PDF](#)

## C. HEALTH & HUMAN SERVICES

1. Position Replacement
  - A. Case Aide
  - B. Office Technician I
  - C. Social Worker
  - D. Social Worker III/MHP
2. Approve A 67-Day Temporary Employee: Office Technician 1 Beginning No Earlier Than 2021-10-01 And Continuing For Not More Than 67 Working Days

### Documents:

[2021-09-28 RFBA HHS CASE AIDE KINSHIP-FC OUTREACH.PDF](#)  
[2021-09-28 HHS OTI OFFICE SUPPORT.PDF](#)  
[2021-09-28 RFBA HHS SW CMH YOUTH SERVICES.PDF](#)  
[2021-09-28 RFBA HHS SWIII LICENSING AND THERAPEUTIC SERVICES.PDF](#)  
[2021-09-28 RFBA HHS 67-DAY TEMP OT1 OFFICE SUPPORT.PDF](#)

## D. INFORMATION TECHNOLOGY

1. Request To Update Email Records Retention Schedule To A Total Of 6 Months
2. Request To Update Teams Chat Records Retention Schedule To A Total Of 14 Days

### Documents:

[REQUEST FOR BOARD ACTION - RECORDS RETENTION SCHEDULE CHANGE.PDF](#)

## V. TIMED AGENDA ITEMS

### A. 9:02 A.M. AG & DRAINAGE

1. Approval Of The Findings And Order Granting The Petition For Partial Abandonment Of Wright County Ditch #14

Documents:

[RFBA RESOLUTION CD 14 PART ABAN.PDF](#)  
[WCD 14 BOARD FINAL RESOLUTION CONFIRMING ABANDONMENT.PDF](#)

### B. 9:04 A.M. KIM FOX & KELLY STREI, EXTENSION

1. Presentation Of Resolution Declaring October 3-9, 2021 As National 4-H Week In Wright County By Extension Staff: Kelly Strei, Kimberly Fox, And 4-H Member: Natalie Neumann

Documents:

[NATIONAL 4-H WEEK RBA 2021.PDF](#)  
[NATIONAL 4-H WEEK RESOLUTION 2021.PDF](#)

### C. 10:00 A.M. YEARS OF SERVICE RECOGNITION

Documents:

[YEARS OF SERVICE \(JULY 1, 2021 - SEPTEMBER 30, 2021\).PDF](#)

## VI. ITEMS FOR CONSIDERATION

### A. ADMINISTRATION

1. Adopt Resolution Setting The 2022 Preliminary Levy
2. Schedule A Special Board Meeting To Discuss 2022 Budget And Levy
3. Schedule A Committee Of The Whole To Discuss Sections 300 And 400 Of The Wright County Personnel Handbook
4. Schedule Closed Session For Labor Negotiations
5. Cancel December 7, 2021 County Board Meeting Due To AMC Conference

Documents:

[RESOLUTION - PROPOSED 2022 LEVY.PDF](#)

### B. COMMITTEE MINUTES

1. Committee Of The Whole (9-20-21)
2. Technology Committee (9-22-21)

Documents:

[09-20-21 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. WARRANTS ISSUED**

Documents:

09-15-2021 THRU 09-21-2021 WARRANTS ISSUED 2,032,434.56.PDF  
09-15-2021 THRU 09-21-2021 CLIENT WARRANTS ISSUED  
176,238.26.PDF  
09-15-21 PROCUREMENT CARD 52,653.10.PDF  
09-15-21 FLEET CARD 27,899.73.PDF

**X. NOTE**

- 10:30 A.M. Committee Of The Whole Meeting