



## BOARD MINUTES

### BOARD OF WRIGHT COUNTY COMMISSIONERS

APRIL 6, 2021

DATE APPROVED: APRIL 20, 2021

Christine Husom	District 1
Darek Vetsch	District 2
Mark Daleiden	District 3
Mary Wetter	District 4
Michael Kaczmarek	District 5

The Wright County Board met in regular session at 9:00 A.M. with Husom, Vetsch, Daleiden, Wetter, and Kaczmarek present.

#### COUNTY BOARD MINUTES 3-23-21 MEETING

Husom moved to approve the minutes from 3-23-21. The motion was seconded by Vetsch and carried 5-0.

#### AGENDA

Kaczmarek asked to add Item C (Planning Commission Public Attendance), a discussion regarding how many people are allowed to attend the Planning Commission meetings in person.

Wetter moved to approve the Agenda with the addition of Item C (Planning Commission Public Attendance). The motion was seconded by Vetsch and carried 5-0.

#### CONSENT AGENDA

Kaczmarek requested to pull Item B5 (Administration - Finance) for further discussion and clarification. Wetter requested to pull Item A1 (Administration) and Item G1 (Planning & Zoning) for further discussion.

Husom moved to approve the Consent Agenda with the removal of Items A1, B5 and G1 for discussion. The motion was seconded by Kaczmarek and carried 5-0.

\* Items A1, B5 and G1 for discussion.

#### A. \*ADMINISTRATION

1. Approval and signature authorization request for Construction Proposal Requests and security items

#### B. \*ADMINISTRATION- FINANCE

1. Deny Tobacco License Application from LGS Lawn & Repair, LLC DBA Buddha Glass for a Tobacco License in the City of Monticello
2. Approve Tobacco License for Madigan's Pub & Grill, Inc. (Maple Lake) for the period April 6, 2021 through December 31, 2021
3. Approve seasonal On & Off Sale 3.2 Malt Liquor License and Consumption & Display (Set Up) Permit for Olson's Campground on Limestone Lake, LLC for the period May 1, 2021 through October 31, 2021
4. Approve a reimbursement for money spent in connection with UCare Dental Clinic. A journal entry would be processed in the amount of \$1,420 from 11-450-000-0000-6910 transfer into 34-150-000-8216-5910
5. Acknowledge Warrants issued between March 17, 2021 and March 30, 2021 (See below, Item IX. Warrant Listings)

#### C. ASSESSOR

1. Request to fill a vacant Property Appraiser position in the Assessor's Office

#### D. ATTORNEY

1. Request to fill a Legal Administrative Assistant position due to a resignation as of May 14, 2021

#### E. HEALTH & HUMAN SERVICES

1. Position replacements
  - A. Social Worker I
  - B. Eligibility Specialist
  - C. Case Aide

2. Approve the hire of two 67 Day Temporary Social Worker positions to cover two staff leaves and two staff transfers/resignations

F. INFORMATION TECHNOLOGY

1. Request to fill vacant Records Management Analyst position

G. \*PLANNING & ZONING

1. Accept & sign the 2020 County Feedlot Officer's Annual Report
2. Accept the Findings and Recommendation of the Planning Commission for the following request to rezone:
  - A. Jon P. Toedter – (French Lake Twp.) Planning Commission unanimously recommends to rezone from AG General Agriculture and S-2 Residential – Recreational Shorelands to R-1 Urban – Rural Transition and S-2

**ITEMS PULLED FROM CONSENT AGENDA TO BE DISCUSSED**

A. ADMINISTRATION

1. Approval and signature authorization request for Construction Proposal Requests and security items

Wetter asked the Board if the amounts included in the Proposal Request Descriptions are in addition to what has already been approved for the new Government Center.

Facilities Services Director Alan Wilczek explained the items within the Proposal Request Descriptions are in the budget, however the items were not in the original contracts. The construction of the project has prime contracts directly with the contractors. These are changes associated but within contingencies of the approved budget, except for the security card access items. There was not an original contract for the security card access items, however, there is a place holder and a budget line item.

Vetsch added the security card access were not part of the bid packages because it was unknown what was going to be done with it, therefore it was put in as a blanketed dollar amount.

B. ADMINISTRATION - FINANCE

5. Acknowledge Warrants issued between March 17, 2021 and March 30, 2021 (See below, Item IX. Warrant Listings)

Kaczmarek noted there was a disbursement to Beaudry Propane, with the description of propane delivery heat in the amount of \$2,260.35. He wanted to clarify the payment was for the compost facility's propane.

There was another disbursement listed for professional services for the dental clinic, to Flaherty & Hood in the amount of \$3,732.50. Vetsch explained that Flaherty & Hood has been taking care of the legal documentation for the dental clinic for the County to be able to accept the bonding money from the State. There is contracting and language that must be drafted so the County is compliant with the State in order to accept the funds.

G. PLANNING & ZONING

1. Accept & sign the 2020 County Feedlot Officer's Annual Report

Wetter asked for more information and an explanation of the Feedlot Officer's Annual Report.

Feedlot Administrator Tracy Janikula said the annual report is required to be filed every year. Janikula said at the state level, feedlots with 10 or more animal units within shoreland or 50 or more animal units outside shorelands must be registered. Currently the county is being funded for 245 feedlots even though there are more than 600 in the county. Janikula explained the State Legislature sets the budget and went over the details with the Board.

Vetsch moved to approve the Items pulled from the Consent Agenda. The motion was seconded by Wetter and carried 5-0.

**TIMED AGENDA ITEMS****HIGHWAY DEPARTMENT, VIRGIL HAWKINS**

Approve Agreement No. 20 – 58 for the CSAH 30/Tiger Drive Mini – Roundabout Project within the City of Delano  
Hawkins said the City of Delano approved the agreement at the March 16, 2021 meeting. The project will take place later this year. Hawkins explained this project has three parts. The first two are County Highway 30 and the third is a city street which has a few schools on it.

Vetsch moved to approve Agreement No. 20 - 58 for the CSAH 30/Tiger Drive Mini – Roundabout within the City of Delano. The motion was seconded by Husom and carried 5-0.

**PARKS AND RECREATION, MARC MATTICE**

Take action on Parks Commission recommendations related to campground and shelter operational changes for 2021 season

Mattice reminded the Board due to COVID last year Parks and Recreation set up a variety of different operational plans that were presented to the Board for approval. He said at this point Parks and Recreation are operating at full capacity in the parks and campsites. Mattice said the Parks and Recreation department would like to keep the refund cancellations policy based on COVID related issues.

Vetsch moved to accept the recommendations from Parks Commission related to campground and shelter operational changes for 2021. The motion was seconded by Husom and carried 5-0.

Approve donation of \$1,000 to Wildlife Forever

Mattice explained that Wildlife Forever is a non-profit organization that does a lot of habitat work. Last year the Board recommended Mattice apply for a Conservation Partnership Grant for Prairie Restoration at Collinwood Park. Mattice said to continue working with Wildlife Forever and to be a good partner, Parks and Recreation is requesting to donate \$1,000 to Wildlife Forever which would come out of the Collinwood Park Improvement Fund.

Vetsch moved to approve the donation of \$1,000 to Wildlife Forever. The motion was seconded by Husom and carried 5-0.

**AG & DRAINAGE, MATTHEW DETJEN**

Review the Marquardt Wetland Bank Plan full application along County Ditch #10

Detjen explained this is a wetland banking project and the spillway for the project would go within the right-of-way of County Ditch #10. Detjen said there were some changes to the spillway that were recommended. The main one being, changing the type of aggregate for the outlet structure which used to be field stone.

John Smyth with Stantec Engineering explained there is currently a tile pattern system on the farm field that is pumping water into the ditch system. The proposal is disabling the tile system and restore the wetland which will restore the storage functions of the wetland. Marquardt will be receiving banking credits that are given to those who need credit for projects that impact wetlands. This project is around 30 acres. Detjen added this project will provide a great water quality benefit to the ditch.

Vetsch moved to approve the Marquardt Wetland Bank Plan along County Ditch #10. The motion was seconded by Wetter and carried 5-0.

Review the Proposal for Engineer's Report on Wright County Ditch #31 submitted by Houston Engineering

Detjen said Houston Engineering has submitted the proposal for the repairs to fix Ditch #31.

Joe Lewis from Houston Engineering said the ditch system is about four miles long. Lewis said Houston Engineering coordinated with the Department of Natural Resources (DNR) and Soil and Water Conservation District (SWCD) to figure out what will be accomplished with the repair report and evaluate different repair alternatives. The repairs need to

do two things; the first is to determine what is needed to restore the drainage to the benefiting landowners and the second is to figure out what is the least impactful from a natural resource standpoint.

Vetsch moved to accept the proposal for Engineer's Report on Wright County Ditch #31 submitted by Houston Engineering. The motion was seconded by Kaczmarek and carried 5-0.

Acknowledge that a Petition for Establishment of County Ditch #2 was never adopted and that the ditch was never legally established under Minnesota Statute §103E

Detjen explained to the Board how a county ditch is established. Detjen said there was a viewer report, and they were paid; however, the ditch was never legally established.

Vetsch moved to acknowledge the Petition for Establishment of County Ditch #2 and refund the remaining funds to the benefited landowners. The motion was seconded by Husom and carried 5-0.

Schedule a public hearing for the petition altering a public drainage ditch by Trunk Highway under MN §161.28 for a culvert crossing on Ditch #39 under I – 94

Detjen said a public hearing needs to be scheduled and notice needs to be sent to the landowners. Then, landowners can review the plan submitted by Minnesota Department of Transportation (MNDOT).

Vetsch moved to schedule a public hearing at 10:30 A.M., April 27, 2021 for the petition altering a public drainage ditch by Trunk Highway under MN §161.28 for a culvert crossing on Ditch #39 under I – 94. The motion was seconded by Kaczmarek and carried 5-0.

Schedule a Public Hearing for the petition altering a public drainage ditch by Trunk Highway under MN §161.28 for a culvert crossing on Ditch #24 under I – 94

Detjen said a public hearing needs to be scheduled and notice needs to be sent to the landowners. Then, landowners can review the plan submitted by Minnesota Department of Transportation (MNDOT).

Husom moved to schedule a public hearing at 10:50 A.M., April 27, 2021 for the petition altering a public drainage ditch by Trunk Highway under MN §161.28 for a culvert crossing on Ditch #24 under I – 94. The motion was seconded by Vetsch and carried 5-0.

## **ITEMS FOR CONSIDERATION**

### **COMMITTEE OF THE WHOLE MEETING MINUTES 3-23-21**

Kaczmarek moved to accept the Committee of the Whole meeting minutes and recommendations from 3-23-21. The motion was seconded by Husom and carried 5-0.

#### ***I. American Rescue Plan***

*Administrator Kelly shared correspondence and guidance regarding the American Rescue Plan with the County Board. A total of \$362 billion in federal fiscal recovery aid is being allocated to states and local governments. Of that, \$65.1 billion will be provided directly to counties. Wright County's proposed allocation is \$26.8 million. There are similar allowable uses for the funds such as: responding to Covid-19, providing government services that may have been prohibited by reductions in revenue, necessary investments: water, sewer, broadband, and transferring funds to other entities. Kelly opened the discussion to the Board.*

*Commissioner Daleiden suggested using a portion of the money to focus on broadband. Staff has already reached out to rural areas, gathering information on service levels and providers. Commissioner Vetsch suggested partnering with townships as many of them will be receiving funds that may go unutilized otherwise. Commissioner Husom used South*

**COMMITTEE OF THE WHOLE MINUTES (Cont.)**

*Haven as an example, the area does not have good internet service which limits opportunities. Vetsch would also like to create a grant application that would allow cities an opportunity to receive money for water and sewer projects as well.*

*IT Director Fomby stated broadband is complicated. He recommends partnering with companies and providing money, making it more appealing for companies to provide service in rural areas. Vetsch suggested allocating \$8-10 million towards broadband and asking for a match from the service provider(s). After discussion, the board agreed to allocate \$10 million to the project.*

*Daleiden mentioned there were several businesses that did not have an opportunity to apply for funding previously. He suggested setting some money aside strictly for those who did not get funding the first time around.*

*Health & Human Services Director Goodrum Schwartz mentioned many landlords have suffered due to the moratorium on evictions. Daleiden stated the state received \$289,403,961 that will be directed to landlords. He suggested providing additional emergency funding to Health & Human Services.*

*Kelly reminded the Board the funds will be allocated in two different payments. The first will be within 60 days and the second will be approximately a year from now.*

*Commissioner Wetter asked if more money could be set aside for mental health. It is unclear if this would be an allowable use for the funds. Social Services Manager, Jill Pooler, stated there are some potential avenues for mental health support such as expanding the outreach program and expanding the integrated services pool. Financial Services Manager, Kimberly Johnson, would like to expand the emergency policy, creating more options for individuals to receive assistance. Vetsch stated many individuals work in industries that have been negatively impacted and some of them may need to change careers. He would like to see educational or grant opportunities for older individuals returning to school. The County may be able to offer funds to Central Minnesota Jobs & Training Services to provide scholarships and training opportunities.*

*Public Health Director, Sarah Grosshuesch, would like to make sure additional funds are reserved for the pandemic. The long-term expectations for local public health are unknown. Staff positions have changed, and overtime has been utilized throughout the pandemic which is unsustainable. Vetsch stated money should be set aside for the unknowns.*

*Fomby stated body cameras are going to be implemented at some point. If funds are available, there are things that can be purchased now to help prepare. The Sheriff's Office Administrator, Shawna Athman, stated body cameras would help protect the County and the project should stay on the radar.*

*Vetsch suggested hiring a paid summer intern to help research, administer, and communicate these projects.*

**RECOMMENDATION**

*Set a Committee of the Whole meeting for the end of April to discuss the following:*

- 1. Amount of funds allocated to cities and townships*
- 2. Projected County Reimbursement Amount*
- 3. Approximate Cost that Public Health has incurred*
- 4. Landlord Assistance Program*
- 5. Broadband Information*
- 6. Body Cameras*
- 7. Central Minnesota Jobs & Training Services Grants & Training Opportunities*

**TECHNOLOGY COMMITTEE MEETING MINUTES 3-24-21**

Vetsch moved to accept the Technology Committee meeting minutes and recommendation from 3-24-21. The motion was seconded by Husom and carried 5-0.

***I. Project Updates***

*Andrea Benedict, IT O365 Architect, updated on the CAMA project. Tyler Technologies is off and running with the project. Infrastructure is also getting involved in the process.*

*The Administration Event Scheduler was covered by BA (Business Analyst) Kevin Kaszynski. The Health & Human Services (HHS) portion of this initiative will move forward once the Contact Management Center project has been implemented. QFlow is being looked at as a possible tool for use in event scheduling, with the project seeing slight progression. QMatic is being utilized elsewhere in the county and we would like to see a comparison to avoid program duplication.*

*The Health & Human Services (HHS) Contact Management Center, previously referred to as Call Center, was updated by Kevin Kaszynski. Training and testing are nearing the end as the Go Live date is confidently scheduled for March 31<sup>st</sup>. Mark Staller, Telecom Specialist, is working on some issues with a few numbers, but that work is not a showstopper. Jim O'Dell, HHS, stated that the vendor has given the County compliments on how efficiently the implementation process has been. O'Dell noted that communication will be given to the greater community about the system, as new numbers have been added to allow for quicker service to citizens.*

*The New Government Center Technology was reviewed by IT Manager Mark Kellogg. CISCO equipment needs are being finalized with contractors and vendors. Additional technology needs are being assessed with 800MHz, cameras, cell boosters, and conferencing needs continued. Kellogg stated that staff should contact Frank Petitta, Audio Video Technician, about conferencing needs in the New GC.*

*EDMS (Electronic Document Management System) Recorder Historical Scanning project was touched on by ConnieMae Cooper, ECM (Enterprise Content Management) Architect. Cooper stated that progress has been made with tract page modules and meta data. Feedback of the online process has been positive. The next step in the project will be Abstract and Torrens processes.*

*The Enterprise Resource Planning Project (ERP) was reviewed by Lee Kelly, County Administrator. UAT (User Acceptance Testing) is happening at a strong pace as staff are up to their eyeballs in testing of Budgeting, Financials, Procurement, and HCM (Human Capital Management). The first release Go No GO decision has been moved to mid-late April. In Depth testing will continue with a lot of staff involvement from across departments.*

***RECOMMENDATION: Informational Only******II. Solution Architect Updates***

*Andrea Benedict, O365 Architect, stated the O365 Governance Committee was held on Friday, March 12<sup>th</sup>, the next step in this process will be to form the Steering Committee for O365. In O365 module progress – the InTune Mobile refresh will allow IT to make configuration changes that work with policy issues. In SharePoint work, the RSS feed has been fixed. Infrastructure continues to work on researching and implementation of other modules. Cross training is happening with SharePoint and Ninetex forms as a lot of staff have had inquiries about utilizing those tools. A Phishing button has also been added to all Staff Outlook toolbars, allowing staff to quickly identify and report a phishing email.*

*ConnieMae Cooper, ECM (Enterprise Content Management) Architect updated the committee on various projects within the County. A Sheriff module was developed with documentation finished and is ready for launch. As discussed earlier the Records Historical Access has seen progress. Administration, the DMV, and the Surveyors Office have seen*

## TECHNOLOGY COMMITTEE MINUTES (Cont.)

progress in ECM. HHS has utilized new doc types, which has led to a review of the process of doc type creation across all departments. Initiatives across the County continue to demand much ECM work.

### **RECOMMENDATION: Informational Only**

#### **III. New Project Requests**

One new project request was reviewed by Rebecca Murphy, IT. The Attorney's office MNCIS Court Notice-Document Interfaces project was discussed as a way to interface and create efficiencies between Damion and MN CIS systems. The initial cost of \$35,880 will be taken care of within the CIP budget, with an annual payment of \$3575 paid by the Attorney's budget in coming years. The Committee was in favor of this project moving ahead with a project priority ranking between projects 7 and 8.

**RECOMMENDATION: The Committee was in favor of moving ahead with the Attorney MNCIS Court Notice – Document Interface project.**

#### **IV. 2021 Project Portfolio Summary**

Rebecca Murphy reviewed the Project Summary with the Committee focusing on a few items. The Surveyor GIS Upgrade will happen on April 12<sup>th</sup> and 13<sup>th</sup>. Commissioner Daleiden asked what this provides for the County. Surveyor Department Head Steve Jobe stated that every 2 to 3 years there is a version upgrade to the GIS system providing new enhancements, interactive mapping, programming updates, and compatibility with other systems. The Website Redesign project is also making progress steps with questions. Planning and Zoning had a City View change. HHS had some system changes. The Sheriff Backup Dispatch Center continues to see work completed as well. Parks and Recreation had a highlighted success with the new Reservation system; Department head Marc Mattice stated that with IT's help beginning in November the project was seamless and fast for the community to utilize, with \$140,000 worth of business done in the first 40 minutes. Murphy concluded that up next is the Department of Motor Vehicle Cash Register project.

### **RECOMMENDATION: Informational Only**

## ADMINISTRATION

### Schedule Committee of The Whole to discuss American Rescue Plan

County Administrator Lee Kelly suggested scheduling a Committee of The Whole to discuss the American Rescue Plan after more detailed information and guidance comes from the Treasury.

Daleiden was concerned with the date due to possibly hiring a temporary intern. Kelly said Administration has been working on a policy for the program and the recruitment would take place after the Committee of The Whole meeting. Vetsch added that a short discussion should take place sooner rather than later because the internships should be started by mid-May to get the best utilization. Daleiden agreed by saying there would be more applicants. The intern would be paid through the American Relief Funds and wouldn't affect the taxpayers.

Husom moved to hire a temporary intern. The motion was seconded by Vetsch and carried 5-0.

Husom moved to set the Committee of The Whole meeting for the American Rescue Plan at 10:30 A.M., May 4, 2021. The motion was seconded by Vetsch and carried 5-0.

### Department budget review: 201 Sheriff's Office for 2020's Budget

Sheriff Deringer said he appreciates the relationship between the Sheriff's Office and the Board. He said it takes a collaborative effort to maximize effectiveness. Sheriff Deringer thanked the Board for the collaborative team effort.

Kaczmarek said on page 35, Full-time Personnel – Boat and Water line item is 75 percent over budget. It was budgeted at

\$20,000 and \$35,075.01 was spent. Kaczmarek asked what contributed to the overage. Office Administrator Shawna Athman explained the line item is used to track grants. Things that contribute to the overage can be weather, early ice-out, late ice-out, and water recoveries which are all statutorily mandated. What is overspent on the boat and water line is underspent in full-time personnel. Due to being statutorily mandated it helps with DNR Grant Funding which has increased every year since 2017.

Kaczmarek said on page 36, Meals – Taxable line item was 169 percent over budget. It was budgeted at \$500 and \$1,347.15 was spent. Athman said in 2019 there were discussions about paying for meals out of the Training line item rather than the Meals – Taxable line item. However, when the budget was adopted, the process didn't change. Athman explained this line item is used for deputies' meals when they travel outside the county for training.

Kaczmarek said on page 36, Operating Supplies line item was 49 percent over budget. It was budgeted at \$94,000 and \$131,343.19 was spent. Athman said operating supplies for the Sheriff's Office includes everything from 180-degree spotlight light bulbs, paper, pens, ammunition, smartphone cases, and screen protectors.

Kaczmarek said the Boat & Water Operating Supplies line item was 223 percent over budget. It was budgeted at \$16,500 and \$53,307.40 was spent. Athman explained the corresponding revenue line for the DNR. On February 25, 2020 the Board approved accepting a grant that the Sheriff's Office had written for \$48,310 to purchase a Boston Whaler. The Boston Whaler is tracked inside the Boat & Water line due to grant reporting purposes, but the revenue is reported under the revenue section. She said the boat came in about \$10 under the \$48,310. Athman said if you take the boat out, it's under budget.

Kaczmarek said on page 41, Professional Services line item was 90 percent over budget. It was budgeted at \$30,000 and what \$57,009.10 was spent. Athman explained that jail professional services are almost exclusively mandated services. She said last year there was just under \$33,000 in prisoner guarding costs that was required to be paid. There was an inmate that had a medical issue that was transported to the hospital and the Sheriff's Office was required to provide security.

Kaczmarek said on page 3, there is a claim for Self Defense Training in Hutchinson in the amount of \$1,400. The training lasted seven hours. Athman explained the training was for 18 Correction Officers. Kaczmarek asked why the County in-house expertise and Tactical Training Center wasn't used. Athman said she couldn't answer that, but it comes out to be \$11 per hour per person for individualized instruction. She said as the training center continues to develop, trainings will be moved in-house.

Kaczmarek said a disbursement for assessments in the amount of \$3,354 was paid to True North Consulting Group. Athman said most of the True North invoices get paid from the E-911 funds. The Sheriff's Office has several contracts with True North to create the new dispatch center and to do servicing on existing equipment.

The last item Kaczmarek asked about was a disbursement to Wright-Hennepin Electric in the amount of \$2,166.80 labeled for the Tactical Training Center. Athman said those invoices are paid through Wilczek's office not the Sheriff's Office. Kaczmarek asked if the acronym can for the Tactical Training Center can be consistent.

#### Letter to Legislators regarding access to Driver and Vehicle Testing Services

Wetter questioned if Senate File 276/House File 391, which would allow for private third-party testing, should be included in the letter because it has been a controversial topic. There could be a conflict of interest if private trainers also work in the Registrar's Office. Vetsch said those two pieces of legislation have had little movement in the last two sessions because the Governor's Office is not open to privatizing state testing because of the conflict of interest.

Vetsch moved to approve the letter to send to delegation electronically, with the removal of SF 276/HF 391. The motion was seconded by Wetter and carried 5-0.

#### Appoint two County Commissioners to serve on the Dental Clinic Steering Committee

Daleiden volunteered to serve on the Dental Clinic Steering Committee because he is on the Public Health Task Force.



Wetter also volunteered.

Husom moved to appoint Daleiden and Wetter to serve on the Dental Clinic Steering Committee. The motion was seconded by Vetsch and carried 4-1 with Kaczmarek voting against it.

Topics to discuss at the April 13, 2021 Workshop Meeting: Great River Regional Library Presentation and American Rescue Plan Update

Daleiden asked Sheriff Deringer to give a highlight on the jail and training center.

Planning Commission Public Attendance

Kaczmarek said the number of people allowed in the boardroom on Tuesdays for the board meeting compared to the Planning Commission meetings on Thursdays is very different. There are only two people allowed in the board room at a time for the Planning Commission. The rest must sit in the hallway. Kaczmarek asked to be more consistent one way or the other with how many people are allowed in the meetings. He said there is a Solar Public Hearing on April 15, 2021 so this is time sensitive item.

Vetsch said he supports in opening the meetings to the public. Vetsch said keeping the online option for awhile is fine but there is plenty of ability to call applicants in along with those that are interested in the topics on a base to base, agenda by agenda item.

Daleiden also agreed with opening the meetings to the public if the room doesn't get overloaded.

Planning and Zoning Sean Riley said the biggest issue with the COVID meeting issue is the fact that it is a hybrid meeting. Riley said Teams still needs to be provided for those that are not comfortable being at the meeting in person.

Kaczmarek said Riley should oversee Planning and Zoning and IT should get a notice letting them know what is needed for technology.

The meeting adjourned at 10:49 a.m.

County Board Minutes submitted by Angie Fisher, Administrative Specialist